

### **Skills Taught in Study Skills Power**

- Vocabulary development (practice using multiple choice test items)
- Preparing quiz study notes
- Using a glossary
- Using alphabetical order to locate information
- Sentence and question writing
- Modified cloze procedure (practice using a fill in the blank test format)
- Creative writing (preparing a plan, editing, proofreading, and preparing a final draft)
- Using a table of contents and index
- Writing a letter of concern
- Writing notes from what you read and from what you hear
- Reading non-fiction passages for information
- Addressing an envelope
- Problem solving (writing a solution)
- Writing essay style paragraphs.